

CLIFTON (WITHOUT) PARISH COUNCIL

Minutes of The Clifton (Without) Parish Council Meeting held on Wednesday 12th October 2016 At Canon Lee School at 7.15pm

PRESENT

Councillors J Ellis (Chairman), N Naylor, V Paylor, L Dennett, S Rawlings, P Murray, J Smailes & D Wann.

IN ATTENDANCE L Pink (Clerk to the Council)

1. APOLOGIES

None.

2. DECLARATION OF INTEREST

None.

3. MINUTES

After discussion it was agreed that minor changes to the minutes of the Parish Council meeting held on the 14th September 2016 were required to Section 5 – Public Participation. To be signed by the Chairman at the November meeting.

4. RECEIVE REPORT FROM WARD COUNCILLORS

Ward Councillor Stuart Rawlings presented a report which included the following:-

Bins.
Local Plan.
Ward Funding.
Park and Ride contract.

5. PUBLIC PARTICIPATION

No members of the public were present at the meeting.

6. PLANS

6.1 Applications:-

16/02268/TPO York Cricket and Rugby Union Football Club, Shipton Rd, York
Various tree works including the felling of a Silver birch protected by Tree Preservation Order no. 187/1992.
Decision – No Objection.

16/02134/TCNOT Telephone Box at junction of James Nicolson Link & Kettlestring Lane, York
Removal of public payphone.
Decision – No Objection.

16/02279/FUL 11 Woodland Chase, York
Relocation of boundary wall (revision to previously approved 14/02010/FUL).
Decision – No Objection.

16/02324/TCA 8 Malton Way, York
Fell Maple tree in a Conservation Area
Decision – No Objection.

6.2 Approvals:-

16/01809/FUL 4 Shotel Close, York
Single storey side and rear extensions and conversion of garage into habitable room with associated external alterations.

16/01738/ADV Dot100 Limited, 3 Tower Court, Oakdale Rd. York
Display of internally illuminated fascia sign.

16/01841/ADV 1st Floor, Amy Johnson House, Amy Johnson Way, York
Display of non illuminated wall mounted sign.

16/01854/FUL 30 Rawcliffe Drive, York
Single storey side and rear extensions.

16/01841/ADV First Floor, Amy Johnson House, Amy Johnson Way, York
Display of non illuminated wall mounted sign.

6.3 Refusals:-

None.

6.4 Notes:-

The following application was withdrawn:-
16/01800/FUL11 Cayley Close, York
Two storey side and rear extensions, single storey rear extension & porch to front.

7. MATTERS ARISING

(a) To discuss suitable articles for the next newsletter – Articles to be included are details of the defibrillator and the familiarisation session in January 16, future events on Clifton Backies, details of the new litter/dog bins, details of the new play equipment in the play area and donations & grants provided by the Parish Council throughout the last year. Clerk to draft the newsletter in time for the November meeting.

8. COMMUNITY SAFETY ISSUES

Your Neighbourhood is covered by the York North Safer Neighbourhood Policing Team. The Team is based at: Athena House, Kettlestring Lane, Clifton Moor, York YO304XF.

E-mail: snayorknorth@northyorkshire.pnn.police.uk

Police Report from North Yorkshire Police, Safer York - September 2016

INCIDENTS OF NOTE: Nothing of note this month.

CRIME TRENDS: There have been some reports of attempt thefts / theft of cycle over the past month. The police will be arranging some property marking events in the area to allow residents to get their cycles marked for free with our marking tool. More info to follow.

There have been a number of Garage Burglaries in the Rawcliffe area where 'up and over' garage doors have been targeted. The police would like to remind residents to keep their properties secure.

SAFER NEIGHBOURHOOD ENGAGEMENT EVENTS: Nothing noted.

9. CORRESPONDENCE

Update provided by Rob Orr, Community Coordinator @ Canon Lee School. The update advised that on the 27th September the school hosted a year 6 event called 'Pick and Mix' where students were given a menu in advance of a range of academic and sporting workshops and picked two to participate in. On the 3rd October the school held the annual open evening for all prospective parents and students. On the 4th/5th and 6th of October the school was represented by middle and senior leaders at the parent consultations of Clifton Green and Clifton with Rawcliffe. On the 10th October the consultation on a change of uniform continued to the Student and Parent Voice stage where a presentation was shown to all students and was followed by two questionnaires.

Email received from The Conservation Volunteers Trees for Communities scheme regarding community trees and hedge planting.

Following the complaint received from a local resident regarding the level of noise generated by dog walkers on Landau Close and their request for the Parish Council/CYC to install some suitable signage to advise walkers that it is a residential area and to keep noise to a minimum. Email received from Elkie Dixon, Neighbourhood Enforcement Officer @ CYC advising that they are not aware of any such signage and as such they would not be able to assist with this matter. Clerk advised that a copy of this email has been forwarded onto the complainant. It was agreed that the Parish Council are not able to take this complaint any further.

Clerk advised that she had received an email from Trish Hirst, Road Safety Officer @ CYC regarding the costs associated with installing speed signs. Clerk advised the Parish Council of the options available and after discussion it was agreed that the Parish Council would investigate the Community Speed Watch scheme by 95Alive. However, it was noted that this scheme has not yet been rolled out in York and it is estimated this will take approx. 12-18 months.

10. FINANCIAL MATTERS

10.1 The Clerk submitted the following accounts for payment by BACS:-

L Pink	Clerks Salary (Net)	£963.18
L Pink	Clerks Expenses	£54.46
Image Playgrounds	Play Area works – deposit	£4,826.00
Aspects Horticultural Services	Grass Cutting – October	£213.52

The accounts listed for payment were accepted. Clerk to make the payments via BACS using the dual authorisation process with Cllr Smailes approving all payments submitted.

10.2 The following invoices that were received after the production of the agenda were discussed and approved for payment:-

Clifton Alliance Cricket Club	Donation	£500.00	Paid by CHEQUE
Enviroplay	Repair to rope & annual inspection	£336.00	Paid by BACS
PKF Littlejohn	External Audit	£120.00	Paid by BACS

10.3 The following income was noted:-

20.09.16	City of York Council	2 nd Precept installment	£5,750.00
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10.4 Any other urgent request submitted to the meeting:-

(a) To agree and sign the new allotment lease – Clerk advised that she had not yet received a response from Rawcliffe Parish Council as to whether they would be happy to instruct a solicitor on behalf of both Parish Councils. UPDATE: Following the meeting a response from Rawcliffe Parish Council was received and they confirmed that they would be happy to instruct a solicitor on behalf of the two Parish Councils. All charges relating to the solicitor to be shared between both Parish Councils.

(b) The use of online banking was approved.

(c) To provide an update on the pension scheme enrollment – Clerk advised that Autela are currently working on the auto enrollment of the pension scheme chosen by the Parish Council.

(d) To note the completed Annual Return for financial accounts, year ended 31st March 2016:-

Clerk advised that she is now in receipt of the completed Annual Return for the financial year ended 31st March 2016. The external auditors PKF Littlejohn advised that on the basis of their review of the annual return, in their opinion the information in the annual return is in accordance with proper practices and no matters have come to their attention giving cause for concern that relevant legislation and regulatory requirements have not been met. Other matters not affecting their opinion but what they do wish to draw to the attention of the Parish Council included - Box K on the internal audit report was left blank and that they endorse the comment by the internal auditor, namely that the Council should have regard to the level of reserves currently held when setting future precepts. However, they are aware that the Council is taking steps to reduce the level of reserves held and has future projects in mind. Clerk advised that the relevant notice has now been displayed in the notice board and on the website, along with copies of the certified Annual Return.

(e) Clerk advised that she was in receipt of a Grants & Donation application form from Clifton Alliance Cricket Club. The club were asking for a donation of £500.00 to help towards the costs associated with the club, especially the need to increase the number of qualified coaches so that they can increase the number of places they can offer. RESOLVED – A donation of £500.00 was agreed and the cheque subsequently written and authorised.

(f) Clerk advised that she was in receipt of a quotation from Enviroplay for the repair to handle on the large play unit in the play area. RESOLVED – It was agreed for the Parish Council to go ahead with the quotation for a

new handle, at a cost of £600.00 plus VAT, including fitting. This cost includes making good the area whilst the new handle is manufactured. It was advised that this will take approx. 4 weeks.

11. MEETING REPORTS/REPRESENTATIVES

Nothing noted.

12. EXCEPTIONAL ITEMS

It was noted that the bollards in front of the pumping station on Brougham Close have not been locked down. Clerk to check with Barratt Homes and/or Yorkshire Water whether they are intending to lock the bollards down.

Clerk to speak to Dave Meigh @ CYC regarding the Parish Council investigating further the possibility of installing adult gym equipment on Clifton Backies, in the area close to the car park.

13. ITEMS FOR NEXT AGENDA

Newsletter.

Adult gym equipment scheme.

14. DATE OF NEXT MEETING

The date of the next meeting was fixed as Wednesday 9th November 2016 @ 7.15pm at Canon Lee School.

There being no further business the meeting closed at 9.00pm.