

# **CLIFTON (WITHOUT) PARISH COUNCIL**

## **Minutes of The Clifton (Without) Parish Council Meeting held on Wednesday 14<sup>th</sup> October 2015 At Canon Lee School at 7.15pm**

**PRESENT** Councillors J Ellis (Chairman), D Wann, P Murray & N Naylor.

**IN ATTENDANCE** L Pink (Clerk to the Council), Ward Councillor Peter Dew (part meeting)  
& Paul Crane – Talk Talk (part meeting)

### **1. APOLOGIES**

Apologies for absence were submitted from Councillors J Smailes, L Dennett, V Paylor, S Rawlings.

### **2. CO-OPTION FOR VACANCY OF PARISH COUNCILLOR**

Not required.

### **3. DECLARATION OF INTEREST**

None

### **4. MINUTES**

The Minutes of the Parish Council meeting held on the 9<sup>th</sup> September 2015, were considered; confirmed and signed by the Chairman as a correct record.

### **5. RECEIVE REPORT FROM WARD COUNCILLORS**

Ward Councillor Peter Dew presented a report which outlined the following:-

Ultra-Fast Broadband Rollout - Cllr Dew advised that he had received a number of complaints regarding the work carried out. He advised that Georgina Willsdon of the City of York Council will visit all areas after the work has been completed in order to establish what remedial work is required.

Ward Meeting – Cllr Dew advised that the next meeting is to be held on the 12<sup>th</sup> November at St Marks' Church.

Grain Store – Cllr Dew confirmed that the temporary access for construction traffic will be removed once the work has been completed.

### **6. PUBLIC PARTICIPATION**

Paul Crane of Talk Talk spoke to the Parish Council about the Ultra Fibre Optic Broadband rollout. He advised that the broadband will be on sale from the 16<sup>th</sup> January 2016 and that there will be a number of free trials available to local residents.

## **7. PLANS**

### **7.1 Applications:-**

The following planning applications were submitted for the consideration and observations of the Parish Council:-

15/02054/FUL            Bhs Pension Trustees Ltd, Tec House, 7 Pioneer Business Park, Amy Johnson Way, York  
Replacing windows with doors in relation to approved application 15/00907/ORC to formed ground floor apartments.

Decision – No Objection.

15/02181/FUL            Trustees of the Chatsworth Settlement, 4 Tower Court, Oakdale Road, York  
Change of use from retail (use class A1) to veterinary practice (use class D1).

Decision – No Objection.

15/01880/FUL            4 Ilton Garth, York  
Two storey side extension.

Decision – No Objection.

15/02312/ADV            DM Keith Skoda, Whitehall Garage, Wigginton Road, York  
Display of 4 no. internally illuminated fascia signs, internally illuminated totem sign and non illuminated free standing sign.

Decision – No Objection.

### **7.2 Approvals:-**

15/01776/FUL            DM Keith Skoda, Whitehall Garage, Wigginton Road, York  
Variation of conditions 3,5,7,10,11 & 12 of permitted application 15/00057/FUL to amend access, drainage, landscaping and means of enclosure.

Approval received – 25.09.15

15/01811/FUL            21 Redmires Close, York  
Single storey rear extension.

Approval received – 02.10.15

15/01682/FUL            6 Beaverdyke, York

Change of use of dwellinghouse (use class c3) to a house of multiple occupation (use class c4).

Approval received – 05.10.15

15/01741/FUL            2 Cayley Close, York

Two storey side extension.

Approval Received – 14.10.15

**7.3 Refusals:** None

**7.4 Part Approved/Part Refused:**

15/01801/TPO 23 Tatton Close, York

Reduce crown of Oak tree by one third protected by Tree Preservation Order No: 149/1990

A full crown reduction by one third is refused since to apply this to the entire crown would be excessive.

Consent is given for the following lesser works – an overall crown reduction of 20%, with upto 30% localised reduction on over-extended limbs to bring the canopy back into shape.

## **7.5 Notes**

173/1991-A1 Notice to fell 1 x Horse Chestnut & 1 x Sycamore located adjacent to Shipton Road, opposite 124 Shipton Road meets the criteria for exemption from requiring Authority's planning consent. Therefore, the trees may be removed immediately.

15/01197/FUL Premier Inn, Clifton Park Avenue, York – Two storey side extension and single storey rear extension with associated alterations and erection of AC compound – Application Withdrawn

## **8. MATTERS ARISING**

To discuss the report of the play park inspection by Enviroplay and to agree any required works – It was agreed that the Clerk would try to obtain two quotations for the work highlighted, including one from Enviroplay who carried out the annual inspection.

## **9. COMMUNITY SAFETY ISSUES**

For the month of September 2015 there were 22 crimes reported. However, this figure covers Rawcliffe, Clifton Moor, Clifton Without and Skelton.

The 22 reported crimes were made up of 2 burglary dwellings, 16 burglary other, 1 act of criminal damage and 3 accounts of shoplifting.

PCSO 5562 Justin Piercy (Clifton Moor and Clifton Without) can be contacted on phone number 101, or e-mail address - Justin.piercy@northyorkshire.pnn.police.uk.

Other members of the team include:-

PCSO 5516 Grace Silvester

Grace.silvester@northyorkshire.pnn.police.uk

PCSO 5652 Mel Parkin

mel.parkin@northyorkshire.pnn.police.uk

PCSO 5637 Jimmy Hannon

Michael.hannon@northyorkshire.pnn.police.uk

## **10. CORRESPONDENCE**

Email from Wendy Munroe, Business Manager @ Canon Lee School enquiring as to whether the Parish Council would be willing to donate a raffle prize for their Halloween disco on the 30<sup>th</sup> October for adults with learning disabilities. It was agreed that the Clerk could purchase a raffle prize upto the value of £30.00 and claim back via expenses.

Email from Matthew Page, Traffic Technician @ City of York Council regarding the Parish Council's concerns about the speed limit signage on Shipton Road. The email advised that after investigation CYC were unfortunately unable to recommend any action in moving the speed limit signs stating that the bend is not sharp enough to warrant this and the visibility of the current sign exceeds the minimum clear visibility distance necessary.

Letter received from Sophie Badrick, Conservation Officer @ Buglife regarding their work with the tansy beetle.

## **11. FINANCIAL MATTERS**

11.1 The Clerk submitted the following accounts for payment:-

L Pink	Clerks Salary (Net)	£941.46
L Pink	Clerks Expenses	£15.07
Enviroplay	Play Park Inspection	£36.00
PKF Littlejohn	External Audit, yr ended 31.05.15	£240.00

The accounts listed for payment were accepted and the signing of the cheques therefore authorised.

11.2 The following invoices that were received after the production of the agenda were discussed and approved for payment –

British Telecom	Phone line & calls	£64.39
Ologic Ltd	Laptop software	£10.00
L Pink	Clerks salary (Net) – November	£941.46

Note: Due to the immediate payment being required on the Ologic invoice, invoice paid by the Clerk by debit card. Therefore, cheque written to L Pink, not Ologic Ltd.

Note: Clerk's salary cheque for November authorised due to no meeting taking place in November. Cheque to be post dated to 11<sup>th</sup> November 2015.

11.3 The following income was noted - Nil

11.4 Any other urgent request submitted to the meeting -

- a. To discuss donation request by Friends of Canon Lee School – After discussion it was agreed to donate £400.00 to the Friends of Cannon Lee School to assist them with their future events, including their baby sale and Christmas fair.
- b. To note completed Annual Return for financial accounts, year ended 31st March 2015 - Clerk advised that she is now in receipt of the completed Annual Return for the financial year ended 31st March 2015. The external auditors PKF Littlejohn advised that on the basis of their review of the annual return, in their opinion the information in the annual return is in accordance with proper practices and no matters have come to their attention giving cause for concern that relevant legislation and regulatory requirements have not been met. Clerk advised that she has displayed the relevant notice for a period of 14 days, along with the certified Annual Return.
- c. To agree costs associated with the required tree works in rear of the play area/multi use sports games area - Clerk advised that she had received three quotations for the work required and after discussion it was agreed to go ahead with DMK Tree Surgery at a cost of £180.00 plus VAT. Clerk to arrange for the work to be carried out.

## **12. MEETING REPORTS/REPRESENTATIVES**

Nothing mentioned.

### **13. EXCEPTIONAL ITEMS**

It was agreed that Councillor Wann would now be included in the list of representative for the Clifton Backies.

### **14. ITEMS FOR NEXT AGENDA**

Nothing noted.

### **15. DATE OF NEXT MEETING**

The date of the next meeting was fixed as Wednesday 9<sup>th</sup> December @ 7.15pm at Canon Lee School. No meeting to take place in November due to the Clerk's annual leave.

There being no further business the meeting closed at 9.00pm.