

CLIFTON (WITHOUT) PARISH COUNCIL

Minutes of The Clifton (Without) Parish Council Meeting held on Wednesday 14th May 2014 At Canon Lee School at 7.15pm

PRESENT Councillor Mrs J S Ellis, (Chairman),
Councillors P Murray, N Naylor, J Cartwright, C Crouch, S Rawlings

IN ATTENDANCE L Pink (Clerk to the Council)
Councillor N McIlveen & L Cunningham-Cross (City of York Council)

A1. ELECTION OF CHAIRMAN

Councillor Ellis was elected as Chairman.

A2. CHAIRMAN'S DECLARATION OF OFFICE

The Chairman signed the declaration of acceptance as Chairman.

A3. ELECTION OF VICE CHAIRMAN

Councillor Dennett was elected as Vice Chairman. Clerk to confirm Cllr Dennett's acceptance by email as was absent from meeting.

1. APOLOGIES

Apologies for absence were submitted from Councillors L C Dennett, V Paylor, R W Binns and also City of York Councillor J Watt.

2. DECLARATION OF INTEREST

None

3. MINUTES

The Minutes of the Parish Council meeting held on 9th April 2014, were considered; confirmed and signed by the Chairman as a correct record.

4. PLANS

Applications:-

Six planning applications were submitted for the consideration and observations of the Parish Council:-

14/01003/ADV Clifton Moor Centre, Stirling Road, York
Display of 2no. internally illuminated totem signs.

14/00906/ADV Boots Opticians, Clifton Moor Centre, York
Display of 3 no. internally illuminated fascia signs & 1 no. non-illuminated fascia sign.

14/00808/ADV Clifton Moor Centre, Stirling Road, York
Display of various signage.

14/00927/OUT Clifton Moor Centre, Stirling Road, York
Siting on 1 no. pod in car park for use as a coffee & retail unit.

14/00842/FUL Clifton Moor Centre, Stirling Road, York
Refurbishment to retail park comprising of alterations to shopping including new entrances & canopies, car park improvements and security gates to service yard.

14/00781/FUL Equinox House Clifton Park Avenue, York
Change of use from offices to out-patients clinic.

Approvals:-

14/00602/FUL 2 Stirling Road, York
Remodelling façade and roof arrangements, together with alterations to public realm and car parking arrangements.

13/00016/FUL Bright Beginnings Day Nursery, York
Erection of sail shade to front (retrospective).

14/00685/TCA 2 Galtres Grove, York
Various tree works to tree in the Conservation area.

14/00339/FUL 17 Hastings Close, York
Single storey side extension to form self-contained granny annex accommodation.

Refusals:-

No refusals received this month.

5. MATTERS ARISING

Ward Councillor's Report

City of York Councillor L Cunningham-Cross advised about issues with noise and cars in Toys R Us car park. This matter was discussed fully at the Ward Team Meeting on the 7th May, attended by both the Clerk and Cllr Ellis.

6. COMMUNITY SAFETY ISSUES

PCSO Danny Stannard not in attendance. To attend the June meeting.

PCSO 5987 Danny Stannard can be contacted on phone number 101, or e-mail address Daniel.Stannard@northyorkshire.pnn.police.uk.

For the month of April 2014 there were 47 crimes reported. However, this figure covers Rawcliffe, Clifton Moor, Clifton Without and Skelton.

The 47 reported crimes were made up of 2 burglaries of dwellings, 6 burglaries (other), 2 acts of criminal damage, 4 thefts of cycles, 11 accounts of shoplifting, 6 acts of vehicle crime (including taking), 8 accounts of violence and 8 thefts (others).

7. CORRESPONDANCE

Email from Sabine Highnett at Canon Lee School advising that they are holding a summer fayre on the 21st June and asking if the Parish Council would be willing to assist in supporting the event with a financial contribution and presence on the day. It was agreed that the Parish Council would make a donation of £400.00 to pay for the Extreme Mountain Bike Show. Cllr Rawlings suggested the Parish Council possibly have a banner made that could be displayed at the fayre to highlight that the Parish Council have funded the activity. Cllr Rawlings to investigate costings.

Email from YLCA re provision of services agreement. Agreement distributed to all Councillors.

8. FINANCIAL MATTERS

8.1 The Clerk submitted the following accounts for payment:-

L Pink	Clerks Salary (Net)	£904.02
L Pink	Clerks Expenses	£38.59
British Telecom	Phone line & calls	£72.03
Vertigrow	Memorial tree & planting	£172.00
Sign-A-Rama	Memorial plague	£36.00
Aspects Horticultural	Grass Maintenance	£145.70

Note: Due to payment date required for the BT invoice (payment required by 20th April 14) bill for £72.03 paid by Clerk so cheque written to L.Pink, rather than to British Telecom.

The accounts listed for payment were accepted and the signing of the cheques therefore authorised.

8.2 The following invoices that were received after the production of the agenda were discussed and approved for payment:-

Mary Farman	Internal Audit	£15.00
British Telecom	Phone line & calls	£25.59
Information Commissioners Office	Subscription	£35.00

8.3 The following income was noted:-

8 th April 14	Barclays gesture of good will	£85.00
30 th April 14	City of York Council Pre-cept	£11,500
1 st May 14	Barclays gesture of good will	£50.00

Cllr Naylor suggested whether the income received from Barclays as a gesture of good will could be given to charity and whether that charity could be chosen by Anne Cheetham. Clerk to write to Mrs Cheetham.

8.4 Any other urgent request submitted to the meeting:-

Internal audit report read out by Clerk and Section 2 of external audit form – Annual governance statement read out and approved by all Councillors. External audit form signed by Chairman. Clerk advised that one of the points raised by the internal auditor is that the Parish Council should provide the Clerk with a laptop and printer to be used for Clifton (Without) Parish Council work only and returned and returned to the Parish Council at the end of employment. Clerk to provide costs at next meeting.

9. MEETING REPORTS/REPRESENTATIVES

Consideration was given to the appointment of representatives of the Parish Council to various outside bodies:-

Yorkshire Local Councils Association	Cllr Paylor Cllr Crouch
Clifton & Rawcliffe Allotments	Cllr Naylor
Clifton Backies Nature Reserve Management Board	Cllr Ellis

Clifton Moor Church and Community Centre

Cllr Paylor

Due to V Paylor not being in attendance at meeting, Clerk to confirm by email that he is happy to continue as representative on the above bodies.

10. ANY OTHER BUSINESS

Cllr Ellis advised that she has been told that Canon Lee School are looking to close some of the classrooms for approx. 12 months. These classrooms are currently used for drama classes and as a recording studio and the closure is due to a reduction in child numbers. Cllr Rawlings suggested whether the rooms could remain open and used as a community asset such as coffee mornings, a café, etc. It was also suggested whether the rooms could be rented out to outside parties such as mother and baby groups, children's parties, etc. Cllr Ellis to set up a meeting with Wendy Munroe, Operations Manager at Canon Lee School to discuss these possibilities further.

11. ITEMS FOR NEXT AGENDA

Rawcliffe Litter Picker

12. DATE OF NEXT MEETING

The date of the next meeting was fixed for Wednesday 11th June 2014 @ 7.15pm.

There being no further business the meeting closed at 9.10pm.