

# **CLIFTON (WITHOUT) PARISH COUNCIL**

## **Minutes of The Annual Meeting of Clifton (Without) Parish Council Meeting held on Wednesday 10<sup>th</sup> May 2017 At the Vale of York Academy at 7.15pm**

**PRESENT** Councillors J Ellis (Chairman), N Naylor, D Wann, S Rawlings, J Smailes, V Paylor & P Murray.

**IN ATTENDANCE** L Pink (Clerk to the Council), Ward Councillor Sam Lisle (part meeting only).

### **A1. ELECTION OF CHAIRMAN**

Councillor Ellis was elected as Chairman.

### **A2. CHAIRMAN'S DECLARATION OF OFFICE**

The Chairman signed the declaration of acceptance as Chairman.

### **A3. ELECTION OF VICE CHAIRMAN**

Councillor Naylor was elected as Vice Chairman.

### **A4. ELECTION OF REPRESENTATIVES ON VARIOUS BODIES**

YLCA – Councillor Paylor  
Clifton Backies – Councillor Wann  
Allotments Committee – Councillor Naylor  
Internal Finance Controls – Councillors Wann & Smailes

### **1. APOLOGIES**

Councillor L Dennett.

### **2. DECLARATION OF INTEREST**

None.

### **3. MINUTES**

The Minutes of the Parish Council meeting held on the 12<sup>th</sup> April 2017, were considered; confirmed and signed by the Chairman as a correct record.

### **4. RECEIVE REPORT FROM WARD COUNCILLORS**

Ward Councillor Sam Lisle provided an update on the open planning enforcement issues within the Parish.

Ward Councillor Rawlings provided a report and spoke of the following:-

Available ward funding.

The Bootham Junior School all weather pitch planning application.

## **5. PUBLIC PARTICIPATION**

No members of the public were present at the meeting.

## **6. PLANS**

### **6.1 Applications received this month:-**

17/00906/FUL Unit F, Aviator Court, York

Installation of 2no. doors, new windows and french doors to ground floor apartments, 1no. refuse store and 1no. cycle store.

Decision – No Objection.

17/00886/FUL Galloway House, Lysander Close, York

Erection of motor dealership providing sales and servicing, repair, MOT facilities, wash and valet, vehicle preparation and external car displays.

Decision – No Objection.

### **6.2 Approvals:-**

16/02901/FUL Solarwall Ltd, Green Lane Industrial Estate Road, York

Change of use of warehouse and modular office building to provide a gym and treatment rooms (Class D2) with associated parking/servicing areas.

17/00095/FUL 18 Lawnswood Drive, York

Two storey side extension, single storey rear extension and canopy extension to front.

16/01446/OUTM Whitehall Grange, Wigginton Road, York

Demolition of existing buildings, use of land to car storage facility and erection of office building.

17/005500/FUL 49 Rawcliffe Lane, York

Single storey rear extension and porch to front.

17/00529/FUL Corby (No.1) Unit Trust, Secoe House, Unit A, Auster Road, York

Installation of external metal fire escape staircase and additional external door.

### **6.3 Refusals:- None.**

### **Partial Approve/Partial Refuse:-**

17/00530/ADV Corby (No.1) Unit Trust, Secoe House, Unit A, Auster Road, York

Display of 1 no. internally illuminated fascia sign, 1 no. internally illuminated freestanding pylon sign and 1 no. flag pole.

The consent for the flag pole is refused. Consent is granted for the display of the fascia and freestanding pylon signs.

### **6.4 Notes:- Nothing noted.**

## **7. MATTERS ARISING**

To discuss potential proposals for the Former Clifton Hospital site – After discussion a query was raised on the exact piece of land in question. Due to this query Clerk to request a site visit with Dave Meigh @ CYC.

## **8. COMMUNITY SAFETY ISSUES**

Your Neighbourhood is covered by the York North Safer Neighbourhood Policing Team. The Team is based at: Athena House, Kettlestring Lane, Clifton Moor, York YO304XF.

E-mail: [snayorknorth@northyorkshire.pnn.police.uk](mailto:snayorknorth@northyorkshire.pnn.police.uk)

The Police Report from North Yorkshire Police, Safer York - April 2017 contained no incidents.

The Clerk advised that she has met with PCSO Danny Standard at the play area to discuss the possible installation of a CCTV. The PCSO advised that he believes this is an excellent idea and would be ideally positioned, if possible, on the external wall of Clifton Library next door to the play area. Clerk to now contact the library to investigate whether they would be willing to house a camera on their external wall and also source suitable contractors.

## **9. CORRESPONDENCE**

Cllr Perrett advised that she is organising a community picnic in Homestead Park on the 17<sup>th</sup> June and a draft leaflet was circulated to all councilors. Once the leaflet is finalised Cllr Perrett to provide the Clerk with copies for displaying in the noticeboards and on the website.

Clerk advised that she has spoken to Brian Williams @ CYC regarding the possible planting of daffodils on some of the entrance to the Parish. Brian has advised that the daffodils cost £35.00 for 250 bulbs, planted. Clerk to ask the following questions:

Who would be responsible for the cutting down of the daffodils at the end of the season?

Is there a rough idea of how many bulbs are needed to be planted within each square metre?

The Clerk read out a parish update sent by Rob Orr @ the Vale of York Academy. This report talked about the launch of a new behavior system called Positive Discipline, year 10 mentors, undergraduate volunteers, a partnership with a school in Munster, a community family quiz and the launch of a Morocco trip.

## **10. FINANCIAL MATTERS**

11.1. The Clerk submitted the following accounts for payment by BACS:-

L Pink	Clerks Salary (Net)	£990.89
L Pink	Clerks Expenses	£17.00

The accounts listed for payment were accepted. Clerk to make the payments via BACS using the dual authorisation process with Cllr Smailes approving all payments submitted.

10.2. No accounts were submitted for payment by cheque.

10.3. There were no invoices that were received after the production of the agenda.

10.4. The following income was noted:-

26.04.17	City of York Council	2017/18 Precept – 1 <sup>st</sup> Instalment	£5,750.00
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10.5. Any other urgent request submitted to the meeting:-

(a) The Annual Governance Statement of the 2016/17 Annual Return was agreed by resolution. Section 1 of the Annual Return was signed by the Clerk and Chairman.

(b) The Accounting Statements of the 2016/17 Annual Return were agreed and Section 2 of the Annual Return signed by the Chairman.

(c) It was agreed to appoint Ian Scott as internal auditor for the 2016/17 financial year.

(e) To agree the Clerks annual appraisal and pay increase as per the terms and conditions listed in the Clerk's contract. Any increase to be backdated to the 1st April 2017 – A suitable date for the Clerks annual appraisal to be agreed between the Clerk, Cllr Rawlings and the Chairman.

## **11. MEETING REPORTS/REPRESENTATIVES**

Cllr Wann advised that a site visit on the Backies is being arranged for late summer.

Cllr Naylor advised that a break in had occurred at the allotments, where strimmers and lawn mowers were stolen. It was noted that this incident did not appear on the April police crime report. Clerk to check that the incident appears on the May report.

## **12. EXCEPTIONAL ITEMS**

Nothing noted.

## **13. ITEMS FOR NEXT AGENDA**

Nothing noted.

## **14. DATE OF NEXT MEETING**

The date of the next meeting was fixed as 7.15pm on Wednesday 14<sup>th</sup> June 2017 at 7.15pm at The Vale of York Academy, York.

There being no further business the meeting closed at 8.45pm.