

CLIFTON (WITHOUT) PARISH COUNCIL

Minutes of The Clifton (Without) Parish Council Meeting held on Wednesday 13th May 2015 At Canon Lee School at 7.15pm

PRESENT Councillors J Ellis (Chairman), V Paylor, S Rawlings, V Paylor, N Naylor,
P Murray, J Smailes, D Wann.

IN ATTENDANCE L Pink (Clerk to the Council), RW Binns & J Cartwright (part of the
meeting)

A1. ELECTION OF CHAIRMAN

Councillor Ellis was elected as Chairman.

A2. CHAIRMAN'S DECLARATION OF OFFICE

The Chairman signed the declaration of acceptance as Chairman.

A3. ELECTION OF VICE CHAIRMAN

There were no nominations for Vice-Chairman from any Councillor present at the meeting. It was suggested to request that Councillor Dennett who was absent at the meeting continue as Vice Chairman. Clerk to confirm Cllr Dennett's acceptance by email.

All Councillors except Councilor Dennett completed a Declaration of Acceptance of Office. A resolution was taken to allow Councillor Dennett to sign his Declaration of Acceptance at the June meeting.

1. APOLOGIES

Apologies for absence were submitted from Cllr L Dennett.

2. CO-OPTION FOR VACANY OF PARISH COUNCILOR

By unanimous vote Vic Paylor was elected as Parish Councillor.

3. DECLARATION OF INTEREST

None

4. MINUTES

The Minutes of the Parish Council meeting held on the 8th April 2015, were considered; confirmed and signed by the Chairman as a correct record.

5. PLANS

5.1 Applications:-

The following planning applications were submitted for the consideration and observations of the Parish Council:-

15/00789/FUL 8 Rawcliffe Drive, York
Hip to gable extension, single storey side and rear extensions and dormer to rear.
DECISION – No Objection.

15/00906/FUL 5 Galtres Grove, York
Single storey rear extension.
DECISION – No Objection.

15/00755/FUL 5 Devonshire Court, Green Lane Ind Estate, York
Change of use from office (class use B1) to fitness studio (use class D2).
DECISION – No Objection.

5.2 Approvals:-

15/00123/FUL 1 Galtres Grove, York
Single storey side and rear extensions.
Approval Received – 15.04.15

15/00454/FUL Helmsley Group Ltd, 3 Pioneer Business Park, Amy Johnson Way,
York
Replacement of windows with external doors to facilitate conversion to dwellings together with refurbishment and enlarged bicycle and bin store to rear.
Approval Received – 01.05.15

15/00413/FUL 41 Rawcliffe Lane, York
Single storey rear extension.
Approval Received – 01.05.15

5.3 Refusals:-

None

NOTE: For the following, the Local Planning Authority decided not to make Tree Preservation Orders and have advised that work can be carried out subject to the tree owners consent:-

- 15/00618/TCA 8 Flavian Grove, York
Fell Conifer tree in a Conservation Area.

6. MATTERS ARISING

Update on Orchard project at the Dormouse public house

Clerk and Cllr Ellis advised that they attended a meeting with Treemendous, the owners of the Dormouse and the owners of the land on Friday 17th April. After discussion the Parish Council agreed that they would prefer for a ‘friends of’ group to be set up, rather than the Parish Council setting up an agreement with the public house and its land owners. The Parish Council are happy to display posters advertising for residents who would like to be part of the ‘friends of’ group in both the notice boards and on the website.

To agree recently updated/newly created policies and procedures

Clerk advised that she has produced a number of new policies and procedures, all using the templates provided by YLCA. All policies adopted by the Parish Council.

Clerk also advised that she has started to populate the Community Emergency Plan but that contacts within the plan need to be agreed. To be discussed at the June meeting and a working group to be set up.

7. COMMUNITY SAFETY ISSUES

For the month of April 2015 there were 22 crimes reported. However, this figure covers Rawcliffe, Clifton Moor, Clifton Without and Skelton.

The 22 reported crimes were made up of 1 burglary of a dwelling, 2 burglary (other), 6 acts of criminal damage, 1 drug offence, 7 accounts of shoplifting, 2 act of vehicle crime (including taking) and 3 accounts of violence.

PCSO 5562 Justin Piercy (Clifton Moor and Clifton Without) can be contacted on phone number 101, or e-mail address - Justin.piercy@northyorkshire.pnn.police.uk.

Other members of the team include:-

PCSO 5516 Grace Silvester	Grace.silvester@northyorkshire.pnn.police.uk
PCSO 5652 Mel Parkin	mel.parkin@northyorkshire.pnn.police.uk
PCSO 5637 Jimmy Hannon	Michael.hannon@northyorkshire.pnn.police.uk

8. CORRESPONDENCE

Email from Clerk of Rawcliffe Parish Council advising that the possible joint venture will be discussed at their meeting on the 18th May. Update: Clerk received a follow up email on the 20th June from the Clerk of Rawcliffe Parish Council advising that due to a meeting over run the discussion about the joint venture will be discussed at their June meeting on the 8th June.

Email from Chairman of Rawcliffe Parish Council regarding additional dog bins within the Parish.

9. FINANCIAL MATTERS

9.1 The Clerk submitted the following accounts for payment:-

L Pink	Clerks Salary (Net)	£787.26
L Pink	Clerks Expenses	£125.37
Autela Payroll Services	Payroll Services Q1	£30.00
Salvation Army	Donation	£100.00
Aspects Horticultural Services	Grass Cutting – April	£148.61
Signarama	No Dogs sign for play area	£60.00
British Telecom	Telephone line & calls	£92.53

The accounts listed for payment were accepted and the signing of the cheques therefore authorised.

9.2 The following invoices that were received after the production of the agenda were discussed and approved for payment -

Information Commissioners Office	Subscription	£35.00
----------------------------------	--------------	--------

9.3 The following income was noted - Nil

9.4 Any other urgent request submitted to the meeting -

Additional grass cutting at the Library

Approval granted to include this additional work into the monthly grass cutting of the play area. It was agreed that the Parish Council would pay for the cutting of the grass around the library for the remainder of the grass cutting season. This will then be reviewed annually. Clerk to advise Aspects Horticultural Services and Frances Diane Postlethwaite who manages the library of the decision.

Bank Signatories

Clerk advised that due to the retirement of Councillors Binns and Cartwright 2 new signatories would be required. Councillor Smailes advised she would be happy to do so. Clerk to bring necessary paperwork to the next meeting for signing.

Donation request by Salvation Army

The completed grants and donations application form by the Salvation Army was discussed and it was agreed to provide a donation of £100.00 to help with the work they do within the City as a whole.

To agree end of year figures

The relevant sections of the 2014/15 External Audit form were agreed and signed by the Chairman.

10. MEETING REPORTS/REPRESENTATIVES

Nothing noted.

11. EXCEPTIONAL ITEMS

Cllr Smailes advised that she had been approached by the local scouting organisation who have enquired whether the Parish Council would be willing to make a donation to the group to help towards the cost of a new printer and to purchase signage. Clerk to send a copy of the recently created Grant and Donations Policy and Application Form to Councillor Smailes for forwarding onto the scouting organisation. Once the Parish Council are in receipt of the completed application form the donation request can be discussed fully at a Parish Council meeting.

Cllr Ellis advised that she has received an enquiry regarding the laws surrounding garden fires and bonfires. Clerk to investigate and once established add the information to the website.

Cllr Paylor expressed concerns over the number of cars parked dangerously on the side of the road on the Clifton Moor Estate roads, particularly Kettlestring Lane. Cllr Rawlings advised that he believes many of these cars are owned by civil employees working at the police station. Clerk to write to the police station to express the Parish Council's concerns.

The Parish Council passed on their congratulations to Cllr Rawlings for his successful campaign to become the Ward Councilor for Clifton in the recent Elections.

12. ITEMS FOR NEXT AGENDA

Setting up of a Finance Committee
Community Emergency Plan, including the setting up of a working group.

13. DATE OF NEXT MEETING

The date of the next meeting was fixed as Wednesday 10th June @ 7.15pm at Canon Lee School. There being no further business the meeting closed at 9.00pm.