

## **CLIFTON (WITHOUT) PARISH COUNCIL**

### **Minutes of The Clifton (Without) Parish Council Meeting held on Wednesday 11<sup>th</sup> June 2014 At Canon Lee School at 7.15pm**

#### **PRESENT**

Councillor Mrs J S Ellis, (Chairman),  
Councillors P Murray, J Cartwright, C Crouch, S Rawlings,  
R W Binns, V Paylor, L Dennett

#### **IN ATTENDANCE**

L Pink (Clerk to the Council)  
PCSO's Daniel Stannard and Lucy Burgoyne – North Yorkshire Police

Prior to the start of the Parish Council meeting a presentation was made by the following people regarding the proposed plans for the land opposite Tesco's on Clifton Moor, named Clifton Gate.  
Victoria Walker - VW Communications  
Simon Slatford - NLP  
Claire San Martin - JTP  
William Wooley - TW Fields

If to go ahead the proposed site would include 3,500 new homes, at least one primary school and a medical provision.

A Community Planning Weekend regarding the proposed plans will take place on the 11<sup>th</sup> and 12<sup>th</sup> July at Wiggington Recreational Hall.

#### **1. APOLOGIES**

Apologies for absence were submitted from Councillor N Naylor and also City of York Councillors J Watt, N McIlveen and L Cunningham-Cross.

#### **2. DECLARATION OF INTEREST**

None

#### **3. MINUTES**

The Minutes of the Parish Council meeting held on 14<sup>th</sup> May 2014, were considered; confirmed and signed by the Chairman as a correct record.

#### **4. PLANS**

**Applications:-**

Four planning applications were submitted for the consideration and observations of the Parish Council:-

14/01201/TCA            7 Flavian Grove, York  
Crown lift by 3m and thin Horse Chestnut Tree in Conservation area  
DECISION – No Objection.

14/01163/FUL            3 Wellesley Close, York  
Single storey rear extension (retrospective)  
DECISION – Object due to over development of the site.

14/01017/FUL            2 Stirling Road, York  
Alterations including installation of mezzanine floor  
DECISION – No Objection.

14/01091/FUL            3 Hastings Close, York  
Two storey rear extension  
DECISION – No Objection.

#### **Approvals:-**

14/00808/ADV            Clifton Moor Centre, Stirling Road, York  
Display of various mounted signage  
Approval Received – 02.06.14.

14/00781/FUL            Equinox House, Clifton Park Avenue, York  
Change of use from office to outpatient's clinic  
Approval Received – 28.05.14.

#### **Refusals:-**

No refusals received this month.

Note: Planning Application 14/00906/ADV, Boots Opticians Unit 7 & 8, Clifton Moor Centre, Stirling Road, York. Display of 3 no. internally illuminated fascia signs and 1 no. non-illuminated fascia sign.

This application has now been withdrawn.

## **5. MATTERS ARISING**

### **Rawcliffe Litter Picker**

This matter came about after the Chairman of Rawcliffe Parish Council talked to the Chairman and Clerk about a litter picker they have recently employed to pick up litter in the Rawcliffe area. The Chairman of Rawcliffe Parish Council enquired as to whether this is something that we would like to see rolled out to include the Clifton (Without) area. After discussions, Clerk to approach Rawcliffe Parish Council to see if we could employ the litter pick using their current contract as only 1-2 hours per week would be required to litter pick the play area on Rawcliffe Lane.

## **6. COMMUNITY SAFETY ISSUES**

PCSO Danny Stannard and Lucy Burgoyne in attendance.

For the month of May 2014 there were 46 crimes reported. However, this figure covers Rawcliffe, Clifton Moor, Clifton Without and Skelton.

The 46 reported crimes were made up of 1 burglary of a dwellings, 5 burglaries (other), 3 acts of criminal damage, 3 drug offences (possession), 2 thefts of cycles, 6 accounts of shoplifting, 9 acts of vehicle crime (including taking), 7 accounts of violence and 10 thefts (others).

A question and answer session took place where current community safety issues were discussed.

PCSO 5987 Danny Stannard can be contacted on phone number 101, or e-mail address - Daniel.Stannard@northyorkshire.pnn.police.uk.

## **7. CORRESPONDANCE**

Email from Sabine Highnett re Canon Lee Summer Fayre advertisement boards.

Letter from Anne Cheetham regarding the meeting on the 14<sup>th</sup> May.

Letter from City of York Council re Consultation on the Local Plan which for this area is on the 17<sup>th</sup> June @ 6.30pm in West Offices, Station Rise, York. Councillors Rawlings and Paylor to attend.

## **8. FINANCIAL MATTERS**

8.1 The Clerk submitted the following accounts for payment:-

L Pink	Clerks Salary (Net)	£904.02
L Pink	Clerks Expenses	£9.18
HMRC	Underpayment from 2013/4	£50.10
HMRC	Tax & NI	£277.23
Autela Payroll Services	Payroll services – April	£10.75
Autela Payroll Services	Payroll services – May	£10.80
Autela Payroll Services	Payroll services – June	£10.80

Canon Lee School                      Donation for summer fayre                      £400.00

Note: For HMRC payment - due to underpayment for 2013/4 being required asap to avoid any interest charged, £50.10 paid by Clerk so cheque written to L.Pink, rather than to HMRC.

The accounts listed for payment were accepted and the signing of the cheques therefore authorised.

8.2 The following invoices that were received after the production of the agenda were discussed and approved for payment:-

Aspects Horticultural	Grass cutting	£145.70
Yorkshire Air Ambulance	Donation	£135.00

Note: The money for the donation to Yorkshire Air Ambulance to be taken from the credit from Barclays Bank noted on May agenda (£135.00), given as a good will gesture for recent issues. Yorkshire Air Ambulance charity chosen by Mrs Anne Cheetham.

8.3 The following income was noted:- Nil

8.4 Any other urgent request submitted to the meeting:-

Cllr Rawlings advised that he has now received a quotation of £60.00 plus VAT for a banner. This banner to be used at the summer fayre @ Canon Lee School and for any future event that Clifton (Without) Parish Council sponsors. Cllr Rawlings authorised upto £100.00 for the production of the banner.

Clerk advised that she requested and received a quotation for fixing the notice board on Rawcliffe Drive as currently the board does not contain any cover and notices are open to the elements. Quotation received from L&R Burton (who have carried out previous similar work within the parish) for £93.24. Cllr Paylor suggested that the Parish Council should look into the cost of updating all the notice boards within the parish. Therefore, the fixing of the notice board on Rawcliffe Lane not to be carried out until costs for new notice boards looked into. Clerk to investigate costings for next meeting.

Following recommendations made by the internal auditor Clerk investigated costings for a Parish Council laptop. A company called Fusion had been recommended by YLCA and the Clerk had received a quotation of £745.19. Quotation authorised by Parish Council. Clerk to investigate further costings for a printer and a projector for next meeting.

## **9. MEETING REPORTS/REPRESENTATIVES**

Cllr Paylor advised that he attended the YLCA meeting on Thursday 5<sup>th</sup> June. Topics discussed included fracking, where it was advised that licenses for the Clifton (Without) area are already in

place and the openness of local bodies which will come into effect shortly and will mean that any meeting of local bodies can be filmed or recorded.

It was agreed that Councillors Paylor and Rawlings would attend the Local Plan meeting on behalf of Clifton (Without) Parish Council on the 17<sup>th</sup> June @ West Offices. Clerk to obtain some full copies of the local plan and distribute to Councillors Paylor and Rawlings ahead of the meeting.

#### **10. MATTER'S ARISING**

It was noted that the hedges on Green Lane, turning onto Water Lane and upto Clifton Moor are overgrown and in need of cutting. Clerk to request that these areas be added to the list of areas to be cut after the nesting season.

Proposed meeting with Wendy Munroe to discuss the future of the classrooms @ Canon Lee School re scheduled for Monday 23rd June @ 9.30am.

#### **11. ITEMS FOR NEXT AGENDA**

Notice Boards  
Local Plan – Parish Council response

#### **12. DATE OF NEXT MEETING**

The date of the next meeting was fixed for Wednesday 9th July 2014 @ 7.15pm.

There being no further business the meeting closed at 8.55pm.