

# **CLIFTON (WITHOUT) PARISH COUNCIL**

## **Minutes of The Clifton (Without) Parish Council Meeting held on Wednesday 14<sup>th</sup> June 2017 At the Vale of York Academy at 7.15pm**

### **PRESENT**

Councillors N Naylor (Acting Chairman) L Dennett, J Hindle, A Perrett, D Wann, V Paylor & P Murray.

**IN ATTENDANCE** L Pink (Clerk to the Council).

### **1. APOLOGIES**

Councillor J Ellis, S Rawlings & J Smailes. Apologies also received from Ward Councillors P Dew and S Lisle.

### **2. DECLARATION OF INTEREST**

None.

### **3. MINUTES**

The Minutes of the Parish Council meeting held on the 10<sup>th</sup> May 2017, were considered; confirmed and signed by the Chairman as a correct record.

### **4. RECEIVE REPORT FROM WARD COUNCILLORS**

No Ward Councillors present at the meeting.

### **5. PUBLIC PARTICIPATION**

No members of the public present at the meeting.

### **6. PLANS**

#### **6.1 Applications received this month:-**

17/01103/FUL          6 Fairway, York  
Two storey side extension.  
Decision – No Objection.

17/01269/FUL          6 Rawcliffe Drive, York  
Two storey side and single storey rear extensions, porch to front and 2no. dormers to rear (resubmission).  
Decision – No Objection.

17/01349/TCA          19 Malton Way, York  
Various crown lifting/reduction works to 5 no. trees in a Conservation Area.  
Decision – No Objection.

17/01263/FUL          Industrial Property Investment Fund, 29-30 Auster Road, York

Change of use from business, general industrial and storage (use class B1, B2 and B8) to retail (use class A1).  
Decision – No Objection.

17/01236/ADV Card Factory, 5 Stirling Road, York  
Display of 2 no. non illuminated fascia signs.  
Decision – No Objection.

17/00897/FUL 9 Lawnswood Drive, York  
Two storey side and single storey rear extension.  
Decision – No Objection.

## **6.2 Approvals:-**

17/00594/ADV Mercedes Benz of York, Unit 2, Tribune Way, York  
Display of 1 no. internally illuminated wall panel star, 1 no. internally illuminated pylon sign, 1 no. internally illuminated gateway sign, 1 no. non illuminated entrance sign, 4 no. non illuminated icon signs, 1 no. flagpoles and 1 no. internally illuminated smart pylon.

17/00548/FUL 52 Fairway, York  
Single storey rear extension.

17/00628/FUL 25 Fairway, York  
Single storey front and side extensions.

17/00357/FUL Rawcliffe Junior Football Club, Wigginton Road, York  
Erection of 3 no. modular steel units to provide changing rooms, showers and meeting room.

17/00822/FUL 1 Hastings Close, York  
Conservatory to side.

17/00732/FUL Buildmark House, George Cayley Drive, York  
Erection of three storey building comprising 8 no. apartments.

## **6.3 Refusals:-**

17/00640/FUL 11 Cayley Close, York  
Two storey and single storey side extension and single storey rear extension (resubmission).

## **6.4 Notes:-**

The following application was withdrawn:-

17/01086/FUL Roko Health Club, Stirling Road, York  
Erection of modular cabin and car valeting bar.

A discussion was held regarding the future plans for the York Station Booking Office.

## **7. MATTERS ARISING**

(a) The exact locations for daffodil planting for forwarding onto Brian Williams @ CYC were discussed. It was resolved to put forward the following locations:-

- From the Dormouse public house to Clifton Park Sports Club, travelling towards the direction of York City Centre (Dormouse side of the road).
- At the bottom of Malton Way.
- Water Lane - from Tamworth Road roundabout upto Clifton Moorgate.
- Clifton Moorgate - on the verges on both sides of the road.
- Green Lane - close to the bus stop, opposite the scout hut.

Update: Brian Williams @ CYC confirmed he is happy with all proposed locations, except Clifton Moorgate. This is due to an accident a few years ago in this location which was caused by poor visibility by a car pulling out of a side road. Therefore, it was agreed we would not look to plant bulbs in this location.

(b) The site visit at the former Clifton hospital site with Dave Meigh @ CYC was arranged for Thursday 29<sup>th</sup> June @ 10.00am.

(c) To discuss the purchase and installation of a CCTV camera in the play area on Rawcliffe Lane - After discussion it was resolved to proceed with the quotation provided by Road Camera UK. Clerk advised that she is still awaiting official approval from the Explore Library and City of York Council before we are able to proceed.

## **8. COMMUNITY SAFETY ISSUES**

Your Neighbourhood is covered by the York North Safer Neighbourhood Policing Team. The Team is based at: Athena House, Kettlestring Lane, Clifton Moor, York YO304XF.

E-mail: [snayorknorth@northyorkshire.pnn.police.uk](mailto:snayorknorth@northyorkshire.pnn.police.uk)

## **Police Report from North Yorkshire Police, Safer York - June 2017**

### INCIDENTS OF NOTE:

4 x ASB –

2<sup>nd</sup> - Brailsford Crescent – Youths on sheds, abusive when asked to get down, names given and police despatched.

9<sup>th</sup> - Wigginton Road – Youth racing round on a mini motorbike, no names given, police attended but no sightings.

10<sup>th</sup> - Tamworth Road – Youths throwing stones, police attended but no sightings of youths, no damage to property.

11<sup>th</sup> - Water Lane – Males on mopeds which clipped a car, verbal abuse followed by threats. Pictures taken of the males involved, police dealt with the incident.

1 x Violence - 5<sup>th</sup> – No details provided.

Burglary - 0

1 x Theft - 6<sup>th</sup> – Brailsford Crescent – bike stolen from a back garden, suspects identified and police dealing with.

Vehicle crime - 0

1 x Criminal damage - 2<sup>nd</sup> – Brailsford Crescent – bike damaged that was locked to a lamp post.

Drug offences – 0

## **9. CORRESPONDENCE**

Email received from a local resident thanking the Parish Council for the work they did with the signage that was erected at the Dormouse public house on Shipton Road which has subsequently now been removed.

Email received from a local resident asking the Parish Council to investigate the possibility of increasing the height of the fence in the football/basketball area at the play area on Rawcliffe Lane. The resident advised that many children are losing balls to the trees, in-between the fences or in people's gardens that back onto the play area. It was discussed that the issue of increasing the height of the fence has been raised and discussed some years ago and when investigated previously this highlighted a number of issues. It was resolved for the Clerk to pass on the Parish Council's thanks to the resident for taking the time to raise this with us and advise we will monitor the situation.

## **10. FINANCIAL MATTERS**

11.1. The Clerk submitted the following accounts for payment by BACS:-

L Pink	Clerks Salary (Net)	£983.99
L Pink	Clerks Expenses	£68.18
Autela Payroll Services	Payroll Services Q1	£50.40
HMRC	Tax & NI April – June 17	£314.42

The accounts listed for payment were accepted. Clerk to make the payments via BACS using the dual authorisation process with Cllr Smailes approving all payments submitted.

10.2. No accounts were submitted for payment by cheque.

10.3. The following invoices that were received after the production of the agenda were discussed and approved for payment:-

Able Handyman Services	Repair to noticeboard within play area	£75.00
Ian Scott	Internal Audit 2016/17	£53.00

10.4. The following income was noted:-

Barclays Bank	Compensation due to banking errors	£50.00
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10.5. Any other urgent request submitted to the meeting:-

(a) To discuss the Clerks annual appraisal and pay increase as per the terms and conditions listed in the Clerk's contract. Any increase to be backdated to the 1st April 2017 – Clerk advised that her appraisal is booked for Thursday 22<sup>nd</sup> June.

(b) To agree the purchase of a set of allen keys for use on minor repairs within the play area – After discussion both Cllr Paylor and Laurence advised that they are already in receipt of keys for various pieces of the play area equipment. Councillors to investigate before any new keys are purchased.

(c) To receive internal auditors report for the 2016/17 financial year accounts - Clerk advised that the internal auditor carried out the internal audit of the 2016/17 accounts on the 24th May 2017. The auditor advised of no areas for concern. Comment made that VAT can be reclaimed on clerks expenses. For the second year a note was added by the internal auditor that the recommended reserve is now between 6 to

12 months of the council's precept and it was suggested that 6 months of the annual precept would be appropriate for a council of this size. It has previously been discussed and agreed that reserves of 6 months of the annual precept would be very low and against anticipated expenditure and as such this will be not adopted by the Parish Council.

#### **11. MEETING REPORTS/REPRESENTATIVES**

Cllr Paylor advised that he recently attended the YLCA Annual Branch Meeting.

#### **12. EXCEPTIONAL ITEMS**

Nothing noted.

#### **13. ITEMS FOR NEXT AGENDA**

Nothing noted.

#### **14. DATE OF NEXT MEETING**

The date of the next meeting was fixed as 7.15pm on Wednesday 12<sup>th</sup> July 2017 at 7.15pm at The Vale of York Academy, York.

There being no further business the meeting closed at 8.35pm.