

CLIFTON (WITHOUT) PARISH COUNCIL

Minutes of The Clifton (Without) Parish Council Meeting held on Wednesday 10th June 2015 At Canon Lee School at 7.15pm

PRESENT Councillors J Ellis (Chairman), L Dennett, S Rawlings, N Naylor, P Murray & J Smailes.

IN ATTENDANCE L Pink (Clerk to the Council)

1. APOLOGIES

Apologies for absence were submitted from Councillors V Paylor & D Wann.

2. DECLARATION OF INTEREST

None

3. MINUTES

The Minutes of the Parish Council meeting held on the 13th May 2015, were considered; confirmed and signed by the Chairman as a correct record.

4. PLANS

4.1 Applications:-

The following planning applications were submitted for the consideration and observations of the Parish Council:-

15/00691/FUL 11 Herdwick Close, York

Detached double garage to front.

DECISION – No Objection

4.2 Approvals:-

15/00688/ADV Harveys, 8 Clifton Moor Centre, Stirling Rd, York

Display of 3 no. internally fascia signs and 1 no. internally hanging sign.

Approval Received – 22.05.15

4.3 Refusals:-

None

5. MATTERS ARISING

Setting up of a Finance Committee

It was agreed that the finance committee would be made up of Councillors Murray, Smailes and Wann. The finance committee will carry out a quarterly internal check of the accounts.

Community Emergency Plan

Clerk advised that she is currently working on the Community Emergency Plan document. The Clerk has approached Wendy Munroe who has confirmed that Canon Lee School can be used as the Rest/Welfare Centre named within the plan. It was agreed that Councillor Ellis would be named as the lead contact and Councillor Naylor as the deputy contact for the emergency team. Clerk to work towards completing the draft plan for the next meeting.

Appointment of Vice-Chairman

It was agreed that due to Councillor Dennett being unavailable to attend some meetings due to work commitments Councillor Naylor would take over the role as Vice-Chairman.

6. COMMUNITY SAFETY ISSUES

For the month of May 2015 there were 30 crimes reported. However, this figure covers Rawcliffe, Clifton Moor, Clifton Without and Skelton.

The 30 reported crimes were made up of 4 burglary (other), 5 acts of criminal damage, 3 drug offences, 1 accounts of shoplifting, 6 act of vehicle crime (including taking) and 11 accounts of violence.

PCSO 5562 Justin Piercy (Clifton Moor and Clifton Without) can be contacted on phone number 101, or e-mail address - Justin.piercy@northyorkshire.pnn.police.uk.

Other members of the team include:-

PCSO 5516 Grace Silvester	Grace.silvester@northyorkshire.pnn.police.uk
PCSO 5652 Mel Parkin	mel.parkin@northyorkshire.pnn.police.uk
PCSO 5637 Jimmy Hannon	Michael.hannon@northyorkshire.pnn.police.uk

7. CORRESPONDENCE

Email from Clerk of Rawcliffe Parish Council advising that Rawcliffe Parish Council had discussed the possible joint venture at their meeting on the 20th June and they have confirmed they would like to discuss the project further. An informal meeting was suggested between

representatives from both Parish Councils. Clifton (Without) Parish Council representatives agreed as Councillors Ellis and Paylor. Clerk to liaise with the Clerk of Rawcliffe Parish Council to arrange a suitable date and time for the meeting.

Email from Kay Bailey, Neighbourhood Manager @ CYC advising of the 3 new Ward Councillors for the parish as Cllr Peter Dew, Cllr Sam Lisle and Cllr Stuart Rawlings. The email also advised that the next Ward Team meeting will be held on Wednesday 15th July @ 6.30pm at Canon Lee School.

Email letter from Lee Pointon, Inspector at North Yorkshire Police inviting representatives from the Parish Council to attend an open event on Monday 6th July 2015 at York St John University to view a new 'dot preen marking system', a hand held portable devise used for marking property.

8. FINANCIAL MATTERS

8.1 The Clerk submitted the following accounts for payment:-

L Pink	Clerks Salary (Net)	£941.46
L Pink	Clerks Expenses	£46.06
Aspects Horticultural Services	Grass Cutting – May	£148.61
Aspects Horticultural Services	Grass Cutting in play area	£60.00
HMRC	Tax & NI – Q1	£602.13

The accounts listed for payment were accepted and the signing of the cheques therefore authorised.

8.2 The following invoices that were received after the production of the agenda were discussed and approved for payment -

Mary Farman	Internal Audit	£20.00
YLCA	Training Course for Cllr Smailes	£45.00

8.3 The following income was noted - Nil

8.4 Any other urgent request submitted to the meeting –

Donation request by 1st Clifton (York) Sea Scout Group

Clerk advised that she was in receipt of a completed Grant & Donations application form from the 1st Clifton (York) Sea Scout Group, requesting a donation of £500.00 to assist towards paying to replace life expired safety equipment such as buoyancy aids and life jackets. After discussion it was resolved that the Parish Council would agree to the donation request, with the cheque to be included on the July agenda.

Donation request by Friends of Canon Lee School

Clerk advised that she was in receipt of a completed Grant & Donations application form from Friends of Canon Lee School, requesting a donation of £1000 to assist towards the purchase of a defibrillator for Canon Lee School. It was advised that the defibrillator would be kept at school and could be used on the pupils, staff and anyone who visits or hires rooms within the school. After discussion it was thought that in order for the Parish Council to be in a position to be able to consider making a donation the defibrillator would need to be located on the outside of the school building and be publically accessible so that the unit could be used by the Parish as a whole and at all times, not just during school hours. Clerk to raise this with Wendy Munroe, Operations Manager at Canon Lee School. Request to be added to the July agenda to re discuss once in receipt of the necessary information.

To hear comments made by the Internal Auditor for the 2014/15 accounts

Clerk advised that the internal auditor carried out the internal audit on the 29th May 2015 and following the audit advised there was only one point of concern to bring to the council's attention – The council must deal with the currently high reserves. The Clerk was complimented on the excellent accounting and clarity of presentation of the accounts for audit.

9. MEETING REPORTS/REPRESENTATIVES

Nothing noted.

10. EXCEPTIONAL ITEMS

Cllr Ellis expressed concerns over the number of A boards present around the old Bumper Castle public house. Clerk to contact City of York Council to request an update on the refused application for the hand car wash.

Cllr Naylor advised of over hanging hedges/branches on the Clifton Backies and advised that the grass needs cutting. Cllr Ellis advised of a walkaround on the 6th July where these issues will be looked at. Clerk to chase up with CYC as to whether a date has been set yet for the Clifton Backies litter pick.

11. ITEMS FOR NEXT AGENDA

Donation request by Friends of Canon Lee School

12. DATE OF NEXT MEETING

The date of the next meeting was fixed as Wednesday 8th July @ 7.15pm at Canon Lee School. There being no further business the meeting closed at 8.40pm.