

## **CLIFTON (WITHOUT) PARISH COUNCIL**

### **Minutes of The Clifton (Without) Parish Council Meeting held on Wednesday 8<sup>th</sup> July 2015 At Canon Lee School at 7.15pm**

**PRESENT** Councillors J Ellis (Chairman), V Paylor, S Rawlings, N Naylor, P Murray & J Smailes.

**IN ATTENDANCE** L Pink (Clerk to the Council), Ward Councillor Peter Dew (part meeting)

#### **1. APOLOGIES**

Apologies for absence were submitted from Councillors L Dennett & D Wann.

#### **2. CO-OPTION FOR VACANCY OF PARISH COUNCILLOR**

Currently not required.

#### **3. DECLARATION OF INTEREST**

None

#### **4. MINUTES**

The Minutes of the Parish Council meeting held on the 10<sup>th</sup> June 2015, were considered; confirmed and signed by the Chairman as a correct record.

#### **5. RECEIVE REPORT FROM WARD COUNCILLORS**

The Ward Councillors spoke of the new City of York newsletter called 'The Voice', which will now be split into 4 publications – North, South, East and West. A quarterly publication will be delivered, by hand, to every household. Each publication will include a consultation about a particular issue, with the first issue looking at the City Plan.

It has recently been agreed that the Rawcliffe Country Park can be used for smaller, charitable events only.

The Ward Councillors are currently pushing for legal action to be taken against illegal fly signage, including A boards and movable trailers.

The Ward Councillors advised that approx 2 thirds of the 20mph signs within York have now been installed with City of York Council currently investigating as to whether they should leave the signs up but not to install anymore, with many people seeing the signs as 'street litter'.

Green bins - It has been advised that 2 additional collections will now be made, one at the start of the season and one at the end.

## **6. PLANS**

### **6.1 Applications:-**

The following planning applications were submitted for the consideration and observations of the Parish Council:-

15/01245/TPO                                 5 Galtres Grove, York  
Fell 1 no. Beech and 1 no. Pine tree in a Conservation Area.  
DECISION - No Objection

15/01230/FUL                                 York Cricket and Rugby Union Football Club, Shipton Rd, York  
Replacement storage building for tools, equipment and machinery.  
DECISION - No Objection

15/01253/FUL                                 8 Tamworth Road, York  
First floor side extension and porch to front.  
DECISION – No Objection

15/01253/FUL                                 Street Record, Kettlestring Lane, York  
Display of 2 no. internally illuminated totem signs, 2 no. non illuminated monolith directory signs and 1 no. non illuminated triangular sign.  
DECISION – No Objection

### **6.2 Approvals:-**

15/00906/FUL                                 5 Galtres Grove, York  
Single storey rear extension.  
Approval received – 18.06.15

14/02607/FUL                                 Domino's Pizza, 3 Tower Court, Oakdale Road, York  
Variation of condition 2 of permitted application 06/01591/FUL to later hours of delivery service to Mon-Sat 11.00am-05.00am (retrospective).  
Approval received – 17.06.15

15/00549/FUL                                 Rybury Limited, 2 Pioneer Business Park, Amy Johnson Way,  
York  
Replacement of windows with external doors to facilitate conversion to dwellings.  
Approval received – 16.06.15

15/00789/FUL                      8 Rawcliffe Drive, York  
Hip to gable extension, single storey and rear extensions and dormer to rear.  
Approval received – 10.06.15

**6.3 Refusals:-**

13/00675/FUL                      Melodie Park Country Club, Wiggington Road, York  
Retention and continued use of site for retailing of motor vehicles for a period of 3 years.  
Approval received – 19.06.15

**7. MATTERS ARISING**

None noted.

**8. COMMUNITY SAFETY ISSUES**

For the month of June 2015 there were 41 crimes reported. However, this figure covers Rawcliffe, Clifton Moor, Clifton Without and Skelton.

The 41 reported crimes were made up of 2 burglary dwelling, 5 burglary (other), 6 acts of criminal damage, 5 drug offences, 10 accounts of shoplifting, 1 act of vehicle crime (including taking) and 12 accounts of violence.

PCSO 5562 Justin Piercy (Clifton Moor and Clifton Without) can be contacted on phone number 101, or e-mail address - Justin.piercy@northyorkshire.pnn.police.uk.

Other members of the team include:-

PCSO 5516 Grace Silvester	Grace.silvester@northyorkshire.pnn.police.uk
PCSO 5652 Mel Parkin	mel.parkin@northyorkshire.pnn.police.uk
PCSO 5637 Jimmy Hannon	Michael.hannon@northyorkshire.pnn.police.uk

**9. CORRESPONDENCE**

Letter from The Salvation Army thanking the Parish Council for the recent donation.

Email update from Kelly Osborne @ Tremendous advising that they have now found a Chair for the Friends of Dormouse Orchard group and Kelly, herself will be the Secretary. They are currently looking for a Treasurer so that the Friends of Group can begin.

**10. FINANCIAL MATTERS**

10.1 The Clerk submitted the following accounts for payment:-

L Pink	Clerks Salary (Net) - July	£941.46
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L Pink	Clerks Salary (Net) - August	£941.46
L Pink	Clerks Expenses	£37.69
1 <sup>st</sup> Clifton Sea Scout Group	Donation	£500.00
Aspects Horticultural Services	Grass Cutting - June	£208.61
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Note: Some payments entered twice to cover the August payments when no meeting takes place. Cheques post dated to the 12th August 2015.

The accounts listed for payment were accepted and the signing of the cheques therefore authorised.

10.2 The following invoices that were received after the production of the agenda were discussed and approved for payment – None.

10.3 The following income was noted - Nil

10.4 Any other urgent request submitted to the meeting –

a. To discuss and agree the purchase of a printer for the Clerk – After discussion, the Parish Council agreed that the Clerk could be authorised upto a maximum spend of £150.00 for the purchase of a new printer.

b. Donation request by Friends of Canon Lee School, following revised information on where the defibrillator could be housed – Following a full discussion, by majority vote it was agreed that, on this occasion, the Parish Council would be unable to agree to this donation request. This is due to the input into the local community being limited and the fact that the unit is being housed on school grounds. The Parish Council do not feel that that it is something that public funds should be used on.

c. To discuss and agree costs relating to storage unit, as per discussions via email - Clerk advised that due to the large number of documents and files that need to be retained she is running out of available space at home and enquired as to whether the Parish Council would be willing to take on an external storage unit to house all documents and that the costs associated with this would be shared between the 3 Parish Councils she looks after. It was resolved that the Parish Council would be happy to do so. Clerk to arrange a unit with Stadium Self-Storage as they provided the most competitive quotation and offered a discount for Parish Councils.

d. Members of the finance committee to carry out an internal spot check on quarter 1 of the 2015/16 accounts, followed by the signing of the Internal Financial Control form – Councillors Smailes and Murray were appointed as members of the finance committee for the purposes of carrying out the quarterly internal spot check of the 2015/16 accounts. The spot check of quarter 1 of the 2015/16 accounts was carried out by Councillors Smailes and Murray at the end of the meeting and the Internal Financial Control form duly signed.

e. The signing of the Barclays Bank mandate form, adding on new signatories – The mandate form was signed by Councillors Paylor and Ellis and personal detail forms passed to Councillors Smailes and Murray for completion so that they can be added onto the account.

## **11. MEETING REPORTS/REPRESENTATIVES**

Councillor Naylor advised that an allotment committee meeting has recently taken place where it was discussed that some additional fencing will need to be installed as some residents have experienced issues with deer roaming into the area. There are currently some allotments available for rent.

Councillors Elis and Rawlings advised that they both attended the recent police event at the Spurriergate Centre in York. They advised that key issues raised including the nighttime economy/use of York for social events and the parking issue on Kettlestring Lane.

## **12. EXCEPTIONAL ITEMS**

Councillor Smailes advised that the notice board outside the scout hut, on which it had previously been agreed that the scouts could use the board to publicise the water paper collections is in a poor condition and the backing within the board is disintegrating, making it hard to display notices. Councillor Paylor advised he would look into this.

Councillor Naylor advised that the grass on the Backies needs cutting. Clerk to chase up CYC as to when the Backies clean up will take place.

Councillor Naylor raised issues with the visibility for cycle users when using the Tamworth Road/Lancaster Way roundabout. Councillor Naylor believed that the CYC were asked to look into this junction approx. 3-4 years ago but that nothing has changed. Clerk to investigate.

## **13. ITEMS FOR NEXT AGENDA**

Nothing noted.

## **14. DATE OF NEXT MEETING**

The date of the next meeting was fixed as Wednesday 9<sup>th</sup> September @ 7.15pm at Canon Lee School. No meeting is held in August.

There being no further business the meeting closed at 9.00pm.