

Minutes of the Meeting of the Parish Council held on Wednesday 13th. June, 2012, in Canon Lee School.

PRESENT Councillor Mrs. J S Ellis (Chairman)
Councillors, A J Cartwright, L C Dennett, P Murray,
N W Naylor, N H Raw, S R Rawlings, M Wade.

IN ATTENDANCE G A Cheetham (Clerk of the Council)
D Stannard (North Yorkshire Police)

18. **APOLOGIES**

Apologies for absence were received from Councillors R W Binns, V Paylor, and Councillors N McIlveen, J D Watt (City of York Council).

19. **MINUTES**

The Minutes of the Annual Parish Council meeting held on 9th. May 2012, were considered; confirmed and signed by the Chairman as a correct record.

20. **ELECTRONIC PLANNING**

1. The Clerk referred to Minute 5 of the last meeting and advised that the introduction of this subject, was reported as having been postponed by the City of York Council for a period of three months.

2. It was agreed, that prior to the introduction of electronic planning, an arrangement be made with Canon Lee School for an in-house viewing of equipment expected to be used with this electronic process.

21. **COMMUNITY POLICING**

A report and crime figures, from the local police team, was submitted for the month of May and commented upon by CPSO Danny Stannard. The statistics therein were noted.

22. **FINANCE AND GENERAL PURPOSES COMMITTEE**

1. A report of the Finance and General Purposes Committee held on 30th. May, 2012, was considered, accepted and the recommendations contained therein were confirmed.

RESOLVED

That the adoption of Standing Orders (as amended) and Financial Regulations be confirmed and adopted.

2. As an addendum to this report, the Clerk advised that regarding the matter of Air Raid Shelters; a response had been received from the City of York Council, that consideration was already being taken with respect of all similar buildings throughout the area of the City of York Council.

23. **CODE OF CONDUCT**

The Clerk referred to a legal briefing (L08-12)(Code of Conduct for Parish Councils) of the National Association of Local Councils (previously circulated); this document is consistent with the Nolan principles of conduct in public life and includes mandatory provisions in respect of the registration and disclosure of pecuniary interests.

A Statutory Instrument 2012 No. 1664, 'The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012', received only earlier in the day, was also considered.

RESOLVED

That these regulations be adopted as the code of conduct of the Clifton (Without) Parish Council, effective from 1st. July, 2012.

24. COMMUNITY LAND

A number of reports had been received from members and these were noted.

25. REPRESENTATIVES

The Clerk gave a brief report of a recent meeting of the York Branch of the Local Councils Association, at which electronic planning had been discussed with a great deal of feeling, by the Parish Councils represented at the meeting. A very few Parish Councils were currently engaging this process, and all were meeting some difficulties in its operation. The general feeling had been, that the planning process would be weaker without full consultation.

26. THE BACKIES

The Chairman reminded Members of the forthcoming celebrations at the Backies Nature Reserve on 5th. August, 2012.

27. WARD COMMITTEE

It was reported that the next meeting of the Ward Committee was to be held on 27th. June, 2012.

28. CLIFTON AIRFIELD

Councillor Dennett gave an update upon this matter and reported that arrangements had been made for the supply of a number of photographs to be supplied by the Air Museum for display in the notice boards in Green Lane. This was now work in progress.

29. FUTURE AUDIT OF ACCOUNTS

The Clerk submitted a notice of advice (previously circulated) from the Audit Commission, of a change of external auditor for five years from 2012/13. This advice was noted.

30. RISK MANAGEMENT

At the recent of Audit of the Accounts of the Parish Council, a suggestion had been made by the internal auditor, regarding the preparation of a risk management statement. Such a statement had now been prepared, and this document, which had been forwarded to, and accepted by the internal auditor, was submitted for the attention of Members.

RESOLVED

That the submitted risk assessment statement, be agreed and adopted, as the confirmed document of the Parish Council.

31. PLANS

Five planning applications were submitted of the consideration and observations of the Parish Council.

<u>Plan No.</u>	<u>Description of proposal</u>
12/01415/ADV	Display of 2no. illuminated fascia signs, 4no. non illuminated panel signs, 2no. free standing signs and 2no. poster frames, at Wickes Building Supplies Ltd., Unit 1 Lysander Close, Clifton (Without), for Greens the Sign Makers
12/01861/FUL	Single storey side and rear extension at 6 Rawcliffe Avenue, Clifton (Without), for R Macfarland
12/01873/FUL	Erection of conservatory to the rear of 12 Hornbeam Close, Clifton (Without), for M Flynn
12/02047/OUTM	Variation of condition 10 of approved application 00/02769/OUT (and condition 5 of 05/00013/REM) to vary restriction on the goods that can be sold from the premises at PC World, Stirling Road, Clifton (Without), B and M Retail Ltd.
12/02103/TCA	Fell three Leylandii trees at 31 Rawcliffe Lane, Clifton (Without) in the Conservation Area for J McCullough

RESOLVED

a) That the City of York Council be recommended to grant approval of applications 12/01415/ADV, 12/02047/OUTM, 12/02103/TCA,

b) That applications 12/01861/FUL and 12/01873/FUL be recommended to approval (being subject to the support of neighbours).

32. ACCOUNTS

The Clerk submitted seven accounts for payment.

British Telecom	Phone account	£133. 71.
G A Cheetham	Office accommodation	£125. 00.
Yorkshire Internal Audit Services	Internal audit	£250. 00.
J P Services	Grass cutting	£117. 60.
G A Cheetham	Salary (June)	£851. 37.
Inland Revenue	PAYE & NIC	£821. 00.
G A Cheetham	Petty Cash	£ 17. 10.

RESOLVED

That the seven accounts listed for payment be accepted and the signing of cheques therefor authorised.

33. CLIFTON HOSPITAL_SITE

The Chairman reported that the land owners, had at a recent meeting, promised to provide a number of skips at various periods throughout the year. However, to date, this arrangement had not been confirmed in writing.

34. DOCUMENTS FOR INFORMATION

A City of York document setting out notes `the Delivery & Innovation Fund
Guide notes of the City of York - Further Electoral Briefing
North Yorkshire Police - Police and Crime Commissioners External Briefing
Notice from the Environment Agency of an environmental permit application
for the Allerton Waste Recovery Park
Kirkwells Neighbourhood Planning News

35. NEXT MEETING

The date of the next meeting of the Parish Council was fixed for Wednesday 11th. July 2012.